



# United States Department of the Interior



## BUREAU OF LAND MANAGEMENT

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October 2, 2007

*In Reply Refer To:*  
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EMS TRANSMISSION: 10/2/07  
Instruction Memorandum No. **CA-2008-002**  
Expires: 09/30/09

To: Field Office Manager (Bakersfield, Barstow, Folsom, Ukiah, Surprise, Eagle Lake)

From: DSD, Support Services

Subject: Annual Review of Collections for Period Ending March 31, 2007 **DD: 10/31/2007**

The annual review of Collection reports for the period of October 1, 2006 through March 31, 2007 were submitted by your office to the National Business Center (NBC) in May 2007.

Your office was one of six that were selected from the above review for audit this year.

Please provide a written response on each section stating what changes will be made to comply with recommendations identified in the Annual Review Collections Report.

Please send responses to me within 30 days.

If you have any questions please contact Sue Mello at 916-978-4404.

Signed by:  
Karen Barnette  
DSD, Support Services

Authenticated by:  
Richard A. Erickson  
Records Management

Attachment -1

BC-621 Memo Subject: Annual Review of Collections for Period Ending  
March 31, 2007 (23 pp)